

UNIVERSITY OF NEBRASKA

# INCLUSIVE EXCELLENCE DEVELOPMENT GRANTS

## APPLICATION REQUIREMENTS



FALL 2019

**Diversity is “counting people,” inclusion is “about making people count.”**

STEVE L. ROBBINS

Please include the following information in your application, which should be no longer than four pages in length—including a one-page budget worksheet.

▶▶▶ **I. APPLICANT(S):**

- a. Name(s) and NU email address(es) of applicant(s)
- b. Department, office or university unit affiliation
- c. Name and NU email address for department or academic unit head or reporting supervisor
- d. “Signature of Support” from academic, department, unit head or reporting supervisor
- e. Telephone number of primary contact and individual who will coordinate receipt of funds

▶▶▶ **II. PROPOSAL SUMMARY (maximum of 3 pages, no less than 11 pt. font)**

- a. Title of project
- b. Synopsis of project description
- c. Inclusive Excellence, Priority and Cornerstone Alignment
  - i. How it aligns with 1) priority areas (please note specific priority area addressed), 2) Inclusive Excellence framework and 3) the relevant NU Cornerstones
  - ii. Why is the project important, needed, and relevant for an inclusive campus environment?
  - iii. Amount of the request and how it will be spent (what will the money specifically support?)—up to \$3,000 will be awarded per project



### ▶▶▶ III. PROPOSAL DESCRIPTION

- a. **Target:** Target population served and unique population need served.
- b. **Goals/Strategies, Activities and Capacity:** Describe the project's goals and objectives and the type of strategies/activities used to achieve goals.
- c. **Timeline:** Describe the time frame for the proposed program to include dates of planning, implementation and evaluation—project/initiative/program must be completed within a 12-month period.
- d. **Collaboration or Collective Impact:** describe the role(s) of other departments, divisions, offices etc. in the development and/or delivery of the proposed project. Please be specific about the type of support and the functions of each partner. Note: Letters or "notes" of support from each partnering area are encouraged. Listed collaborators must be aware of their roles in project delivery prior to submission.
- e. **Sustainability:** Describe the plan for sustaining the project or initiative after the support funds end. Include specific strategies and/or sources of support that will be used.

### ▶▶▶ IV. OUTCOMES AND DELIVERABLES

- a. **Deliverables:** Describe the proposed outputs to be achieved. How will you capture that information? Also describe how those outputs will lead to eventual outcomes (that which will occur as a result of the outputs). How will the outcomes of the program be assessed?

### ▶▶▶ V. BUDGET (maximum of 1 page)

- a. Include an itemized budget with justifications.



## AWARD AND APPLICATION TIMELINE

### Deadline Dates for Fall 2019

- 10/07/19: Call for Proposals
- 11/22/19: Proposals Due by 5 p.m.
- 12/20/19: Grant Awards Announced
- 01/06/20 - 02/14/20: Funds Transferred

Applicants must submit an electronic copy of the completed proposal (in PDF or Word format) to the Office of Diversity, Access, and Inclusion via email to [diversity@nebraska.edu](mailto:diversity@nebraska.edu) by 5:00 p.m. on Friday, November 22, 2019. Late or incomplete applications will not be considered.

For more information, please contact Stancia Jenkins, Associate to the President/Assistant Vice President for Diversity, Access and Inclusion via email at [sjenkins@nebraska.edu](mailto:sjenkins@nebraska.edu).



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