SAP Ariba

WELCOME SAP ARIBA!

Procure to Pay is pleased to announce the launch of SAP Ariba as the University of Nebraska's premier full-service source to pay tool. SAP Ariba offers best in class sourcing, contracting, buying, and invoicing functionality. An international best in class solution, SAP Ariba is used by top global leaders such as Ford Motor Company, Starbucks, John Hopkins University and more.

Strategic Sourcing Solutions – Guided Buying

SAP Ariba's easy to use Guided Buying will assist users with both day to day purchasing needs as well the occasional need for procurement assistance through Tactical Sourcing. The Tactical Sourcing feature guides users through the process of requesting comparable quotes from qualified suppliers – helping to assure purchasing needs are fulfilled quickly and in compliance with Board of Regents policy.

Enabled Suppliers Coming Soon

SAP Ariba builds off the basic buying experience you know today in eSHOP and brings it to the next level! Enabled catalogs from the suppliers you have built trusted relationships with in eSHOP are coming soon, including CDW, Office Depot, Fisher Scientific and more. New supplier catalogs will include Amazon. Procure to Pay will notify end users as new catalogs are enabled. Please continue to use eSHOP for catalog suppliers until further notification.

Enjoy System Enhancements

SAP Ariba's functionality builds off the University of Nebraska's strong, longstanding partnership with SAP, resulting in enhanced integration features, including:

- Remittance data feeds – Once payments receive a warrant number, remittance data will feed from SAP back into SAP Ariba. Allowing easy visibility into the status of payments
- Document attachments – Documents attached to purchase orders and invoice entries will flow from SAP Ariba into SAP for fast and easy reference.

- Supplier set-up – Users will submit requests for supplier set-up through SAP Ariba, the supplier will complete a registration process that includes collection and validation of banking information, as well as banned and debarred review.
- Invoice automation – artificial intelligence is everywhere, including SAP Ariba. Invoice automation will review, match, and apply invoices against University issued purchase orders for an expedited payment process.

Intuitive System Features

SAP Ariba's offers an easy to use, intuitive navigation experience. [A variety of resources are available](#) to assist the transition from eSHOP to SAP Ariba, including quick resource guides, videos and 180 hours a week of live training opportunties. Details are available on the [University of Nebraska's SAP Ariba website.](#)

Change Can Be Difficult

Procure to Pay understands change can be difficult, the transition from eSHOP to SAP will be slow and steady. To aid in the transition, eSHOP will remain available until the spring of 2024. Watch the eSHOP message board for details on the transition.

Contact Us

Paymentservices@nebraska.edu: general payment, payment setup and supplier setup questions

Invoices@nebraska.edu: invoices and Credit memos, interagency billings, paper travel and non-travel expense vouchers, visiting personnel forms, warrant requests, wire requests

Pcard@nebraska.edu: pcard questions, travel card questions

P2P@nebraska.edu: eSHOP and procurement questions

Contracts@nebraska.edu: contracting questions

Traveloffice@nebraska.edu: Concur entry questions