

# UNIVERSITY OF Nebraska

## Assistant/Associate Vice President for Facilities and Operations

The University of Nebraska seeks an innovative, collaborative leader to serve as its next Assistant or Associate Vice President (AVP) for Facilities and Operations, with the final job title being dependent on the candidate's relevant experience. This is a significant leadership opportunity for an experienced professional to steward the substantial facility assets of the University.

To become more efficient and effective, the University has transitioned to a more unified facilities organizational structure across its campuses – UNL, UNO, UNK, and UNCA. The AVP will have direct responsibility for system-wide capital planning, capital and minor construction, engineering, project controls, building codes, real estate and physical planning. This includes direct supervision of approximately sixty full time equivalent staff.

Each campus Vice Chancellor for Business and Finance will provide primary management over campus facility maintenance, operations, utilities and energy management, but will share oversight and reporting responsibilities with the AVP – through a joint reporting line – to achieve better collaboration, consistency and system-wide benefits.

The AVP reports to the Vice President for Business and Finance/CFO but will work closely with the Vice Chancellors for Business at each of the campuses.

In addition, the AVP will provide guidance and expertise on facility matters to the University's senior leadership team including the Board of Regents, University President and campus Chancellors.

### **CORE JOB FUNCTIONS**

The selected candidate will be a visionary and inspiring leader with a track record of providing strategic direction and organizational structure in an organization of similar scale and complexity. The AVP will bring broad-based facilities-management and business experience and a record of leading change, managing resources, and streamlining processes and systems. This individual will be a person of the highest integrity with a collegial style that engenders trust and inspires collaboration, and who is enthusiastic about the day-to-day management of efficient operations and delivering excellent customer service. Additional duties include:

- Provide leadership to the University's facility planning and construction strategies
- Provide leadership and direct supervision to the University's Facility Planning and Construction team
- Work with executive leadership to develop system-wide capital planning initiatives
- Develop facility renewal and replacement strategies
- Work closely with the campus Vice Chancellors for Business on campus maintenance, operations and energy management strategies
- Present capital construction projects to the Board of Regents

- Develop Board of Regent policies and procedures relating to facilities
- Assist in preparation of the University's biennial capital construction budget request
- Coordinate the university-wide Project Review Board
- Coordinate the university-wide space management systems
- Coordinate long-range studies, master plans and physical facility plans

**QUALIFICATIONS AND ATTRIBUTES**

A bachelor's degree in a relevant field required. A master's degree in a relevant field is preferred.

A minimum of 10 years of increasingly responsible experience in capital planning, real estate, facilities design, construction, facilities management or related experience is required. Demonstrated business acumen and capital project financing is preferred. Relevant knowledge and understanding of the facilities and physical plant operations of a University is preferred.

The AVP will have strong interpersonal skills, including competency in verbal and written communication skills, and mature organizational skills to collaborate with multiple entities, solve problems, and navigate a complex academic enterprise. A successful candidate will demonstrate managerial expertise and the capacity to mentor a leadership team and further develop a complex, service intensive environment focused on the university's goals, objectives, and priorities.

Apply for the position with an applicant profile and attach a resume and letter of application addressing the professional attributes of the position. First round review of applications begins on September 15, 2019. Applications will be accepted until the position is filled. If you need assistance with your application, please call (402) 472-3701.

To apply and review a full position description: <http://careers.nebraska.edu/postings/972>

\*\*\*\*\*

The University of Nebraska does not discriminate based on race, color, ethnicity, national origin, sex, pregnancy, sexual orientation, gender identity, religion, disability, age, genetic information, veteran status, marital status, and/or political affiliation in its programs, activities, or employment.

The University of Nebraska is an Equal Opportunity/Affirmative Action employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, age, national origin, disability, gender identity, sexual orientation, or protected veteran status.

The University of Nebraska strives to fully employ measures to achieve broad diversity in the University's student body and workforce as permitted by state and federal law. Board of Regents policy resolution: <https://www.nebraska.edu/administration/university-ofnebraska-online-worldwide/44-board-of-regents/policy-resolutions/237-diversity.html>