



## ASSOCIATE GENERAL COUNSEL – LINCOLN, NE (Employment Law)

The University of Nebraska invites applications for the position of Associate General Counsel at the University of Nebraska.

**Position:** This is a full-time staff attorney position in the Office of the Vice President & General Counsel of the University of Nebraska. The Office of the Vice President & General Counsel is administratively responsible for all legal matters affecting the University of Nebraska and provides legal services to the Board of Regents, the President, the Chancellors, administrative officers, and others on the four campuses of the University system and at Central Administration.

This position is located in Lincoln, Nebraska, at the University of Nebraska Central Administration office on the East Campus of the University of Nebraska-Lincoln (UNL), with occasional travel to other campuses. Duties and responsibilities of this position will involve performance of general legal services for the University under the direction of the Vice President & General Counsel, with an expected emphasis in the areas of employment law and faculty and student matters. The successful candidate will provide counsel and support to all campuses and Central Administration on matters related to faculty and staff employment issues, including guidance under University and campus policies, and student issues such as student conduct and accommodations, as well as other duties as assigned. The successful candidate will be required to complete a criminal background check.

**Required Qualifications:** B.A. / B.S. plus an earned J.D. degree from an accredited law school and a minimum of five years of related legal practice as an employment law attorney. Member in good standing of the State Bar of Nebraska, or permitted to be admitted in Nebraska under Nebraska Court Rule section 3-119 as a Class 1-B applicant within one year. Expertise or experience in one or more of the following: Title VII, Title IX, the Americans with Disabilities Act, the Family and Medical Leave Act, the Fair Labor Standards Act, faculty tenure, and employee hiring and separations.

**Preferred Qualifications:** Prior experience at another institution of higher education or public employer. Superior academic record. Experience in employment litigation. Experience in labor union negotiations. Excellent independent judgment and decision-making skills, excellent oral and written communication skills, and strong interpersonal skills. Demonstrated aptitude for strategic thinking, an ability to anticipate problems, a track record of timely completion of projects and assignments, and a keen ability to summarize and explain legal complexities.

**Application Procedure:** Submit application materials online at: <https://careers.nebraska.edu> and include a letter of application addressing the professional attributes mentioned above; a current resume; and the names, addresses and telephone numbers of three professional references. Applications will be accepted until the position is filled. Review of applications will begin on May 31, 2019. If you need an accommodation in order to apply, please call 402-472-3701.

Salary will range from \$110,000 to \$160,000, commensurate with experience and credentials, plus benefits.

For additional information on the University of Nebraska, please visit: [www.nebraska.edu](http://www.nebraska.edu).

*The University of Nebraska is an Equal Opportunity/Affirmative Action employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, age, national origin, disability, gender identity, sexual orientation or protected veteran status.*