



ASSOCIATE GENERAL COUNSEL (Employment Law)

The University of Nebraska invites applications for the position of Associate General Counsel at the University of Nebraska.

Position: This is a full-time staff attorney position in the Office of the Vice President & General Counsel of the University of Nebraska. The Office of the Vice President & General Counsel is administratively responsible for all legal matters affecting the University of Nebraska and provides legal services to the Board of Regents, the President, the Chancellors, administrative officers, and others on the four campuses of the University system and at Central Administration.

This position is located in Omaha, Nebraska, at the campus of the University's academic medical center, UNMC, with occasional travel to other campuses. Duties and responsibilities of this position will involve performance of general legal services for the University under the direction of the Vice President & General Counsel, with an expected emphasis in the areas of employment law and faculty and student matters. The successful candidate will primarily provide counsel and support to UNMC on matters related to faculty and staff employment issues, including guidance under University and UNMC policies, and student issues such as student conduct and grade appeals, as well as other duties as assigned. The successful candidate also will provide legal support to the other campuses of the University system as well as Central Administration. Exceptional candidates may be considered regardless of the expected areas of emphasis. The successful candidate will be required to complete a criminal background check.

Required Qualifications: B.A. / B.S. plus an earned J.D. degree from an accredited law school and a minimum of five years of related legal practice. Member in good standing of the State Bar of Nebraska, or permitted to be admitted in Nebraska under Nebraska Court Rule section 3-119 as a Class 1-B applicant within one year. Expertise or experience in one or more of the following: Title VII, Title IX, the Americans with Disabilities Act, the Family and Medical Leave Act, the Fair Labor Standards Act, faculty tenure, and employee hiring and separations.

Preferred Qualifications: Prior experience at an academic medical center or another institution of higher education. Superior academic record. Excellent independent judgment and decision-making skills, excellent oral and written communication skills, and strong interpersonal skills. Demonstrated aptitude for strategic thinking, an ability to anticipate problems, a track record of timely completion of projects and assignments, and a keen ability to summarize and explain legal complexities.

Application Procedure: Submit application materials online at: <https://careers.nebraska.edu> and include a letter of application addressing the professional attributes mentioned above; a current resume; and the names, addresses and telephone numbers of three professional references. Applications will be accepted until the position is filled. Review of applications will begin on January 25, 2019. If you need an accommodation in order to apply, please call 402-472-3701.

Salary will be commensurate with experience and credentials, plus benefits.

For additional information on the University of Nebraska, please visit: www.nebraska.edu.

The University of Nebraska is an Equal Opportunity/Affirmative Action employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, age, national origin, disability, gender identity, sexual orientation or protected veteran status.