

**SAP FINANCIAL SYSTEMS LEAD  
ADMINISTRATIVE SYSTEMS GROUP  
INFORMATION TECHNOLOGY SERVICES**

**Position Announcement**

The University of Nebraska is seeking a co-leader for the financial functions within the institutional SAP business software system and support of related business processes. This individual will be a subject-area business lead within the Administrative Systems Group (ASG); the team that supports the University SAP business system. The person hired for this position will share responsibilities for SAP subject areas including: General Ledger, Controlling, Funds Management, Project Systems, Budgetary Control, Special Ledger and Asset Accounting. Specific areas of responsibility will be assigned based on the experience in relation to that of the other co-leader.

This position requires technical proficiency and diverse finance related business process knowledge. The University has utilized SAP business software for 17 years and strives to provide continuous innovation while maintaining the integrity and availability of that system.

The ASG reports to Information Technology Services and the Office of the Executive Vice President and Provost. The team receives guidance from the individual campuses of the University, and the colleges of the Nebraska State College System. This position is located in the University's system administration offices in Lincoln, NE.

**Job Responsibilities**

- Perform SAP system configuration to maintain and enhance the institutional financial, budget and grants management processes.
- Review and maintain master data related to financial business processes, including the chart of accounts, financial reporting objects, budget reporting objects, and sponsored project data.
- Coordinate system related activities related to the monthly, year-end, grant cycle and other financial closing processes.
- Manage all testing of financial functions during system maintenance and upgrade projects.
- Manage all financial interface and data conversion functions to/from the State of Nebraska Information System.
- Work with ASG business lead colleagues (Payroll, Procurement, etc.) to manage integration issues between system components.
- Work with Information Technology Services resources to define, coordinate and test the programming aspects of system enhancements.
- Work with individual University and State College business offices to solve issues and provide knowledge transfer.

**Minimum Requirements**

- Bachelor's degree in business administration or information technology with an emphasis on financial activities or in a related field, with equivalent experience considered.

- 3 years of SAP system support experience is required. Such experience within the context of SAP financial applications is preferred.
- Proven technical aptitude in an enterprise system setting, as well as with desktop and analytic applications, is desired.

**Successful candidates will exhibit the following personality traits**

- Accurate, detail oriented, analytical problem solving skills.
- Ability to clearly communicate and describe complex applications in understandable terms.
- Dependable, self-starter, able to manage multiple priorities and strict deadlines.
- A collaborative team player with a high level of initiative who can work with minimal supervision.

**How to Apply**

Application review begins immediately and continues until position is filled. Applications processed through the on-line job posting at <https://careers.nebraska.edu>. Follow instructions to complete the Applicant Profile. Along with the application, attach a cover letter, resume, and contact information for three professional references.

Direct questions about the position to: [humanresources@nebraska.edu](mailto:humanresources@nebraska.edu). Direct questions about the on-line application process to: (402) 472-3701. **The University of Nebraska is an Affirmative Action/Equal Opportunity Employer and participates in E-Verify.**