

Lincoln, Nebraska
July 18, 2014

The Board of Regents of the University of Nebraska met on July 18, 2014, at 11:23 a.m. in the board room at Varner Hall, 3835 Holdrege Street, Lincoln, Nebraska, in a publicly convened session, the same being open to the public and having been preceded by advance publicized notices, copies of which are attached to the minutes of this meeting as Attachment 1 and Attachment 2.

In compliance with the provisions of *Neb. Rev. Stat.* § 84-1411, printed notices of this meeting were sent to each member of the Board and were posted in the first floor lobby of Varner Hall. In addition, copies of such notices were sent to the Lincoln Journal Star, Omaha World Herald, the Daily Nebraskan, the Gateway, the Antelope, the Kearney Hub, and the Lincoln office of the Associated Press as follows: July 7, 2014, a notice containing Amendments to the *Standing Rules of the Board of Regents* was sent to the above groups and posted in the first floor lobby of Varner Hall; July 11, 2014, a notice of this meeting was sent to the above groups and posted in the first floor lobby of Varner Hall.

Regents present:

Timothy F. Clare
Hal Daub
Howard Hawks, Chair
Bob Phares, Vice Chair
Jim Pillen
Robert Schafer
Kent Schroeder
Bob Whitehouse
Krupa Savalia, University of Nebraska Medical Center
Jordan Koch, University of Nebraska at Omaha
Connor Schulte, University of Nebraska at Kearney
Kevin Knudson, University of Nebraska-Lincoln

University officials present:

James Linder, Interim President
Susan M. Fritz, Executive Vice President and Provost
Carmen K. Maurer, Corporation Secretary
John E. Christensen, Chancellor, University of Nebraska at Omaha
Jeffrey P. Gold, Chancellor, University of Nebraska Medical Center
Douglas A. Kristensen, Chancellor, University of Nebraska at Kearney
Harvey S. Perlman, Chancellor, University of Nebraska-Lincoln
David E. Lechner, Senior Vice President for Business and Finance | CFO
Joel D. Pedersen, Vice President and General Counsel
Ronnie D. Green, Vice President for Agriculture and Natural Resources

I. CALL TO ORDER

II. ROLL CALL

The Board convened at 11:23 a.m. in the Board room of Varner Hall, 3835 Holdrege Street, Lincoln, Nebraska on July 18, 2014. Attendance is indicated above.

III. APPROVAL OF MINUTES AND RATIFICATION OF ACTIONS

Motion Moved by Clare and seconded by Whitehouse to approve the minutes and ratify the actions of the regularly scheduled meeting on May 30, 2014.

Action Student Opinion: Voting Aye: Koch, Savalia, Schulte, and Knudson. Voting Aye: Daub, Hawks, Phares, Pillen, Schafer, Schroeder, Whitehouse, and Clare. Motion carried.

Chairman Hawks announced the location of the Open Meetings Act in the board room.

Chairman Hawks welcomed Dr. Ken Trantham, Past President of the University of Nebraska at Kearney Faculty Senate; and Dr. Lyn Holley, Vice President of the University of Nebraska at Omaha Faculty Senate.

Chairman Hawks congratulated Regent Krupa Savalia on receiving her PhD in Cellular and Integrative Physiology.

IV. KUDOS

Regent Phares presented a KUDOS award to Jojen Alder, Lithographic Press Operator at the University of Nebraska-Lincoln.

Regent Schulte presented a KUDOS award to Barbara Estes, Business Manager of the Office of International Education at the University of Nebraska at Kearney.

Regent Knudson presented a KUDOS award to William Pickett, Senior Director of Involvement and Director of Housing at the University of Nebraska at Omaha.

Regent Koch presented a KUDOS award to Athena Ramos, Health Disparities Program Coordinator in the College of Public Health at the University of Nebraska Medical Center.

V. PUBLIC COMMENT

Professor Bing Chen spoke on the subject of the merger of the Department of Computer and Electronics Engineering (CEEN) with the Department of Electrical Engineering (EE), Agenda item IX-A-1 [See the Documents file for a copy of the handout distributed by Professor Chen]

VI. RESOLUTIONS

None

VII. HEARINGS

Amendments to the *Standing Rules of the Board of Regents* as set forth in item IX-B-1

Vice President and General Counsel Joel Pedersen clarified that the reimbursable expenses of travel, food, and lodging specifically listed in Section 9. are merely illustrative, and not limiting, with respect to expenses that qualify under Nebraska law for reimbursement.

VIII. CONSENT AGENDA

Motion Moved by Schroeder and seconded by Phares to approve items VIII-A-1, VIII-B-1, VIII-B-2, and VIII-B-4

Chairman Hawks requested that item VIII-B-3 be moved to the Administrative agenda for discussion and action

A. ACADEMIC AFFAIRS

VIII-A-1 The President's Personnel Recommendations

B. BUSINESS AFFAIRS

VIII-B-1 Approve revised Regents Policy RP-3.2.2 Deferred Compensation

RP-3.2.2 Deferred Compensation

If the employee so specifies, authorization is granted by the Board for deferred employee compensation, and approval is given for the University to create a separate account with TIAA-CREF and/or Fidelity Investments for that compensation which is deferred at the employee's option over and above that matched by the Universitystate.

~~Union Mutual Life Insurance Company and Fidelity Investments are approved as additional options under the voluntary supplemental retirement account portion of the University's Retirement Plan.~~

VIII-B-2 Approve the Facilities Space Lease between the University of Nebraska-Lincoln and AT&T

VIII-B-4 Approve use of the UNMC Eye Institute facilities financed by the bonds issued in 2011 by The University of Nebraska Facilities Corporation by 501(c)(3) entities in accordance with the requirements of Section 147(f) of the Internal Revenue Code

Action Student Opinion: Voting Aye: Savalia, Schulte, Knudson, and Koch. Voting Aye: Hawks, Phares, Pillen, Schafer, Schroeder, Whitehouse, Clare, and Daub. Motion carried.

IX. ADMINISTRATIVE AGENDA

B. BUSINESS AFFAIRS

Motion Moved by Daub and seconded by Schroeder to approve item VIII-B-3

VIII-B-3 Approve the appointment of Jeffrey Gold, Donald Leuenberger, Deborah Thomas, Robert Reidy, Clark Lauritzen, Jim McClurg, and Ken Hansen to the Med Center Development Corporation

There was discussion.

Action Student Opinion: Voting Aye: Schulte, Knudson, Koch, and Savalia. Voting Aye: Phares, Pillen, Schafer, Schroeder, Whitehouse, Clare, Daub, and Hawks. Motion carried.

A. ACADEMIC AFFAIRS

Motion Moved by Whitehouse and seconded by Savalia to approve item IX-A-1

IX-A-1 Approval is requested to merge the Department of Computer and Electronics Engineering (CEEN) with the Department of Electrical Engineering (EE) to form the Department of Electrical and Computer Engineering in the College of Engineering at the University of Nebraska-Lincoln

There was discussion

Action Student Opinion: Voting Aye: Knudson, Koch, Savalia, and Schulte. Voting Aye: Pillen, Schafer, Schroeder, Whitehouse, Clare, Hawks, and Phares. Voting No: Daub. Motion carried.

Motion Moved by Schroeder and seconded by Clare to approve items IX-A-2, IX-A-3, and IX-A-4

IX-A-2 Approval is requested to create a Bachelor of Arts in Education in Special Education K-12 Teaching in the Department of Teacher Education in the College of Education at the University of Nebraska at Kearney

IX-A-3 Approval is requested to reorganize the Consortium for Crime and Justice Research and the Juvenile Justice Institute at UNO to establish the Nebraska Center for Justice Research in the School of Criminology and Criminal Justice at the University of Nebraska at Omaha

IX-A-4 Approval is requested to create a Bachelor of Science degree in Gerontology in the Department of Gerontology in the College of Public Affairs and Community Service at the University of Nebraska at Omaha

There was discussion

Action Student Opinion: Voting Aye: Koch, Savalia, Schulte, and Knudson. Voting Aye: Schafer, Schroeder, Whitehouse, Clare, Hawks, Phares, and Pillen. Abstain: Daub. Motion carried.

B. BUSINESS AFFAIRS

Motion Moved by Hawks to approve item IX-B-1, effective retroactively to the action on items IX-A-2, IX-A-3, and IX-A-4 above. Seconded by Daub.

University of Nebraska

IX-B-1 Approve amendment of the *Standing Rules of the Board of Regents*

See Attached Addendum A (pages 64-68) for the full text of *the Board of Regents Standing Rules*

There was discussion

- Action Student Opinion: Voting Aye: Savalia, Schulte, Knudson, and Koch. Voting Aye: Schroeder, Whitehouse, Clare, Daub, Hawks, Phares, Pillen, and Schafer. Motion carried.
- Motion Moved by Phares and seconded by Daub to approve items IX-B-2
- University of Nebraska
- IX-B-2 Approve the FY 2015-16 and FY 2016-17 University of Nebraska Biennial Operating Budget Request guidelines
- There was discussion
- Action Student Opinion: Voting Aye: Schulte, Knudson, Koch, and Savalia. Voting Aye: Whitehouse, Clare, Daub, Hawks, Phares, Pillen, Schafer, and Schroeder. Motion carried.
- Motion Moved by Phares and seconded by Whitehouse to approve item IX-B-3
- Nebraska College of Technical Agriculture
- IX-B-3 Approve the FY 2015-16 and FY 2016-17 NCTA Biennial Operating Budget Request guidelines
- There was discussion
- Action Student Opinion: Voting Aye: Knudson, Koch, Savalia, and Schulte. Voting Aye: Clare, Daub, Hawks, Phares, Pillen, Schafer, Schroeder, and Whitehouse. Motion carried.
- Motion Moved by Phares and seconded by Whitehouse to approve item IX-B-4. Clare left the board room, recused himself from discussion and voting, to avoid a potential conflict of interest
- University of Nebraska-Lincoln
- IX-B-4 Approve the University of Nebraska-Lincoln Banking Services License Agreement between UNL and Union Bank and Trust Company effective March 1, 2015
- There was discussion
- Motion to Amend Moved by Schafer and seconded by Pillen to amend item IX-B-4
- There was discussion indicating a preference that revenues from this transaction be applied to advancing the student educational experience
- Motion to Amend
Withdrawn Schafer and Pillen withdrew their motion to amend
- Action on Original Motion Student Opinion: Voting Aye: Koch, Savalia, Schulte, and Knudson. Voting Aye: Daub, Hawks, Phares, Pillen, Schafer, Schroeder, and Whitehouse. Abstain: Clare. Motion carried.
- Motion Moved by Phares and seconded by Savalia to approve item IX-B-5
- University of Nebraska Medical Center
- IX-B-5 Approve the purchase of 500MHz and 600MHz nuclear magnetic resonance systems
- Action Student Opinion: Voting Aye: Savalia, Schulte, Knudson, and Koch. Voting Aye: Hawks, Phares, Pillen, Schafer, Schroeder, Whitehouse, Clare, and Daub. Motion carried.
- Motion Moved by Phares and seconded by Whitehouse to approve items IX-B-6 and IX-B-7
- University of Nebraska at Omaha
- IX-B-6 Approve the selection of BCDM Architects to provide architectural design services for the Milo Bail Student Center Renovation at the University of Nebraska at Omaha

IX-B-7 Approve the selection of HDR, Inc. to provide architectural design services for the Strauss Performing Arts Center Addition & Renovation at the University of Nebraska at Omaha

There was discussion

Action Student Opinion: Voting Aye: Schulte, Knudson, Koch, and Savalia. Voting Aye: Phares, Pillen, Schafer, Schroeder, Whitehouse, Clare, Daub, and Hawks. Motion carried.

C. FOR INFORMATION ONLY

IX-C-1 University of Nebraska Strategic Planning Framework

IX-C-2 University of Nebraska Strategic Framework Accountability Measures

IX-C-3 Calendar of establishing and reporting accountability measures

IX-C-4 University of Nebraska Strategic Dashboard Indicators

IX-C-5 Board of Regents agenda items related to the University of Nebraska Strategic Framework

D. REPORTS

IX-D-1 Strategic Framework report on Student Learning Assessment: Licensure Exams [6-g]

IX-D-2 Renaming the Master of Engineering to the Master of Engineering Management and reducing the required hours for graduation from 36 to 30 in the College of Engineering at the University of Nebraska-Lincoln

IX-D-3 Renaming the Master of Science in Construction to the Master of Science in Construction Engineering and Management in the College of Engineering at the University of Nebraska-Lincoln

IX-D-4 Quarterly Status Report of Six-Year Capital Plan and Capital Construction Report

IX-D-5 Bids and Contracts

IX-D-6 University of Nebraska at Kearney Report on Vending (Snack) Services

Chairman Hawks accepted the reports on behalf of the Board

X. ADDITIONAL BUSINESS

Closed Session

Motion Moved by Schafer and seconded by Phares that the Board go into closed session as authorized by Neb. Rev. Stat. § 84-1410 for the protection of the public interest, and to prevent needless injury to the reputation of persons who have not requested a public hearing, for the purpose of holding a discussion limited to the following subjects:

- (1) Intellectual Property strategy,
- (2) Campus personnel matters, and
- (3) Litigation strategy.

Chairman Hawks declared that the closed session would be strictly limited to a discussion of:

- (1) Intellectual Property strategy,
- (2) Campus personnel matters, and
- (3) Litigation strategy.

Action Student Opinion: Voting Aye: Knudson, Koch, Savalia, and Schulte. Voting Aye: Pillen, Schafer, Schroeder, Whitehouse, Clare, Daub, Hawks, and Phares. Motion carried.

The Board went into closed session at 12:58 p.m. The Board reconvened the open meeting at 1:27 p.m.

ADJOURNMENT

There being no further business, the meeting was adjourned by Chairman Hawks at 1:28 p.m.

Respectfully submitted,

Carmen K. Maurer
Corporation Secretary

Howard L. Hawks
Chairman of the Board

ADDENDUM "A"

STANDING RULES OF THE BOARD OF REGENTS OF THE UNIVERSITY OF NEBRASKA

SECTION 1. **Structure of the Board**

- 1.1 **Membership.** The Board shall consist of the eight voting members elected from districts within the state and four non-voting student members, all as provided by the Constitution and laws of the State of Nebraska and the Bylaws of the Board of Regents.
- 1.2 **Officers.** The Board shall, at its annual meeting in January, elect from among its voting members a Chairperson and a Vice Chairperson. The elections shall be by secret ballot and the total number of votes for each nominee shall be announced and entered into the minutes. The duties of the Chairperson and Vice Chairperson shall be those set forth in Section 1.3 of the Bylaws of the Board and Section 4.3 of these Rules. In the event that the Chairperson and the Vice Chairperson are both absent or otherwise unable to discharge their duties, the Board shall, by a majority vote of its members present and qualified to vote, select a presiding officer pro tempore.
- 1.3 **Committees.**
- 1.3.1 The Board shall have four standing committees: Executive, Academic Affairs, Audit, and Business Affairs. The Board may from time to time create such other committees and task forces as it determines to be necessary.
- 1.3.2 The Executive Committee shall consist of the Chairperson, Vice Chairperson, immediate past Chairperson, and an additional elected Regent, and one Student Regent both appointed by the Chairperson. The elected Regent appointed by the Board Chairperson may not be reappointed to a second consecutive term.
- 1.3.3 The Chairperson of the Board shall, after consulting with the other members of the Board, appoint the members of the Academic Affairs, Audit, and Business Affairs committees and select one member of each committee to serve as its chairperson. Such appointments shall be made each year, after the Board's annual meeting in January and before its next scheduled meeting. All proposed committee agenda topics will be submitted by the committee chairs to the Executive Committee for approval.
- 1.3.4 In those instances where a committee or task force determines that Board action is called for, it may bring its specific recommendations to the Board. Committee and task force actions and recommendations shall be advisory only and shall have no binding force or effect unless the Board has expressly delegated to a committee or task force power to act on behalf of the Board upon a specific matter. Where a committee or task force takes action on behalf of the Board pursuant to a specific delegation of power, minutes of the committee or task force meeting or meetings relating thereto shall be prepared and distributed to the Board, the President and other appropriate parties within two (2) working days of any such meeting, and the proceedings of the committee or task force shall be in compliance with the provisions of the Nebraska Open Meetings Law (Neb. Rev. Stat. §§ 84-1408 to 84-1414).
- 1.4 **Staff.** The Corporation Secretary shall serve as staff to the Board and the Executive Committee. The Executive Vice President and Provost shall serve as staff to the Academic Affairs Committee; and the Vice President for Business and Finance shall serve as staff to the Audit Committee and the Business Affairs Committee.

SECTION 2. **Meetings of the Board**

- 2.1 **Annual Meeting.** The Board shall hold its annual meeting in January as required by Section 1.4 of its Bylaws.
- 2.2 **Additional Meetings.** The Board may hold such additional meetings during the year as it deems necessary, either as scheduled meetings or as emergency meetings called at the request of the Chairperson or by any two voting members of the Board.

- 2.3 **Location of Meetings.** The Board shall normally meet in the Board Room, Varner Hall, 3835 Holdrege Street, Lincoln, Nebraska. The Board may, however, meet at other locations as desired.
- 2.4 **Notice for Annual and Scheduled Meetings.** Public notice of each annual meeting and any scheduled meeting shall be given at least five (5) days prior to the meeting; provided, that public notice of any item scheduled for public hearing before the Board shall be given at least ten (10) days prior to the date of the hearing. The Corporation Secretary shall maintain a list of news media which have requested advance notification of Board meetings and shall provide advance notification to them at the time and place of each annual and scheduled meeting and the agenda for any such meeting.
- 2.5 **Notice of Emergency Meetings.** When it is necessary to hold an emergency meeting without the advance public notice provided in Section 2.4 of these Rules, the Corporation Secretary shall make a reasonable effort to contact those members of the news media who have requested notification of Board meetings and advise them of the agenda for the emergency meeting.
- 2.6 **Scheduling and General Conduct of Meetings.** All meetings of the Board shall be scheduled and conducted in ways which are consistent with the Bylaws of the Board, these Rules, and the Nebraska Open Meetings Law, Neb. Rev. Stat. §§ 84-1408 to 84-1414.

SECTION 3. Agenda for Board Meetings.

- 3.1 **Responsibility.** The President shall establish an agenda for each annual and scheduled meeting of the Board.
- 3.2 **Format and Timelines.** The President shall prescribe the format for agenda items and the schedule for submission of items to the Corporation Secretary for printing.
- 3.3 **Printing, Distribution and Public Inspection.** The agenda shall be compiled ~~and printed~~ by the Corporation Secretary. Full copies of the agenda, in either hard copy or electronic format, shall be provided to each member of the Board, the President, the Chancellors, the Vice Presidents, ~~the Vice Chancellor of the Institute of Agriculture and Natural Resources~~, and the President of each faculty senate. A copy of the agenda, which shall be kept continually current, shall be available for public inspection in the office of the Corporation Secretary during normal business hours.
- 3.4 **Authority to Place Items on the Agenda.** Only a member of the Board or the President shall have the authority to place items on the agenda of any meeting of the Board. Items shall be placed on the agenda by notifying the Corporation Secretary at least twenty-four (24) hours prior to the beginning of a meeting. Any item received after that deadline may be considered only if approved as an emergency item as provided in Section 4.7 of these Rules.

SECTION 4. Conduct of Board Meetings.

- 4.1 **Quorum Required.** A quorum shall be required for each meeting of the Board and for the transaction of any business. A majority of all members of the Board qualified to serve and vote at the time shall constitute a quorum.
- 4.2 **Order of Business.** The order of business at a meeting shall normally be: roll call, approval of minutes and ratification of actions taken at the previous meeting, KUDOS, resolutions, ~~strategic or policy issue~~, public hearings, public comment, ~~committee reports and appropriate action~~, university consent agenda, university administrative agenda, additional business, and adjournment.
- 4.3 **Role of the Chairperson.** The Chairperson, or the Vice Chairperson in the absence of the Chairperson, shall preside over each meeting. The Chairperson shall decide all procedural and parliamentary questions which arise. In the absence of a controlling Standing Rule or Regental Bylaw or Policy, Robert's Rules of Order shall be utilized as a procedural authority. A ruling of the Chairperson may be appealed and overturned by majority vote of the quorum present.

4.4 Approval of Items, Conflict of Interest, and Voting.

- 4.4.1 Any item before the Board for action may be approved by an affirmative vote from a majority of the quorum present; provided, however, any motion or resolution relating to the budget, revenue bonds, or the Bylaws shall require an affirmative vote from a majority of all members of the Board qualified to serve and vote at the time the vote is taken. (See Bylaws of the Board of Regents, Section 1.4.2.)
- 4.4.2 Votes shall be taken by roll call and in rotating alphabetical order.
- 4.4.3 If a member of the Board has a conflict of interest¹ with regard to any matter that is before the Board for discussion, deliberation or action, he or she shall report such conflict of interest to the Chairperson prior to any discussion or deliberation by the Board on the matter. The Chairperson shall determine whether there is a conflict of interest. If the Chairperson rules that there is a conflict of interest, the member shall abstain from all discussion, deliberation, voting or other action on the matter.
- ~~4.4.4 If a member of the Board is present when a question is put and the member refuses to cast an affirmative or negative vote, his or her refusal to cast an affirmative or negative vote on the pending question shall be recorded as a negative vote, unless such member has declared a conflict of interest¹ and abstained from all discussion and voting as mandated by Section 4.4.3~~

4.5 Motions.

- 4.5.1 Any member of the Board may make or second a motion or resolution. The following motions shall not be debatable or amendable:
- (a) Motion to adjourn.
 - (b) Motion to vote immediately (call the question).
 - (c) Motion to postpone temporarily (lay on the table).
 - (d) Motion to postpone definitely.
 - (e) Motion to postpone indefinitely.
 - (f) Motion to suspend the Standing Rules of the Board.

All other motions may be discussed or debated if they obtain a second.

- 4.5.2 Adoption of the following motions shall require an affirmative vote of at least five (5) Regents qualified to serve and vote at the time the vote is taken:
- (a) Motion to vote immediately (call the question).
 - (b) Motion to limit debate.
 - (c) Motion to suspend the Standing Rules of the Board.

- 4.6 **Reconsideration.** Any item acted upon by the Board may be reconsidered upon adoption of a motion to reconsider. Any member of the board who voted on the prevailing side of the motion may make a motion to reconsider; provided, however, a motion to reconsider shall be in order only during the meeting at which the original vote was taken on the specific item which is the subject of the motion to reconsider or at the next scheduled meeting of the Board. ~~An item once reconsidered and not thereafter changed by the Board may not be reconsidered again.~~

- 4.7 **Emergency Item.** Items not appearing on the agenda may be taken up on an emergency basis. Any member of the Board requesting emergency consideration of an item shall make a motion to that effect which specifies the subject to be considered. If seconded and approved by a majority vote of the quorum present, the emergency item may then be moved, seconded, discussed, and disposed of in the same manner as any other matter which comes before the Board for action.

¹Under the Nebraska Political Accountability and Disclosure Act a conflict of interest exists when, in the discharge of duties, a member of the Board of Regents would be required to take any action or make any decision that may cause financial benefit or detriment to him or her, a member of his or her immediate family, or a business with which he or she is associated, which is distinguishable from the effects of such action on the public generally or a broad segment of the public. See Neb. Rev. Stat. §49-1499.

- 4.8 **Closed Sessions.** The Board may hold closed session in accordance with the provisions of the Nebraska Open Meetings Law (Neb. Rev. Stat. §§ 84-1408 to 84-1414).

SECTION 5. **Appearances Before the Board.**

- 5.1 **Right of Public to Appear.** In accordance with provisions of Neb. Rev. Stat. § 84-1412, the public shall have the right to attend meetings of the Board and to speak on matters related to Board and university business. Any person may appear before and address the Board concerning any item on the agenda for that meeting. Further, any person may appear before and address the Board at any annual or scheduled meeting on any matter concerning the Board or the university not on the agenda by notifying the Corporation Secretary at least twenty-four (24) hours in advance of the meeting at which the person desires to address the Board; provided, however, the Board will not hear or consider those matters listed in Section 5.2 of these Rules. A reasonable time limit [~~of usually~~ five (5) minutes] shall be placed upon each individual appearance before the Board, and no more than thirty (30) minutes shall be allowed for public comment unless a majority of the quorum present shall extend such time limit. The Chairperson shall have the right to prohibit multiple appearances by persons presenting needlessly repetitious or redundant testimony.

5.2 **Matters the Board Will Not Hear.**

- 5.2.1 The Board will not hear appeals from decisions made by duly authorized members of the faculty or administration, or duly authorized boards, committees or other panels within the university concerning student academic or disciplinary matters or personnel matters, unless there is an appeal procedure which expressly specifies that the decision may be appealed to the Board, and all previous steps within the appeal process have been completed.
- 5.2.2 The Board by vote of a majority of the quorum present reserves the right not to hear matters which are the subject of judicial or administrative proceedings to which the Board, any of its members, or any member of the university faculty or staff is a party.

SECTION 6. **Records of the Board.**

- 6.1 **Minutes.** The minutes of the Board shall reflect only official actions of the Board with the exception that when necessary, the Corporation Secretary has the authority to reflect the intention of the Board as a whole or a policy statement by the President. The Corporation Secretary shall, within ten (10) working days after each meeting, prepare the minutes of the meeting and post them on the university website. The Minutes of each meeting shall be presented for approval at the next scheduled meeting of the Board. The official Minutes of the Board shall be kept in the office of the Corporation Secretary and be available for public inspection upon request during normal business hours. Copies of the Minutes may be obtained upon payment of a fee established by the Corporation Secretary.
- 6.2 **Documents File.** The Corporation Secretary shall maintain a Documents File, in either hardcopy or electronic format, for each meeting which shall include a copy of the agenda for and any supplementary materials relating to the meeting.

SECTION 7. **Waiver of and Amendments to Standing Rules of the Board.**

- 7.1 **Waiver.** The Board may, by motion adopted by an affirmative vote of at least five (5) Regents qualified to serve and vote at the time the vote is taken, waive all or a part of these Standing Rules of the Board for any or all of any given Board meeting.
- 7.2 **Amendments.** These Standing Rules of the Board may be amended at any time in the same manner as provided in Section 1.11 of the Bylaws of the Board relating to amendments to the Bylaws.

- SECTION 8. **Reference Guide for Board Meetings.** Robert's Rules of Order, Newly Revised, shall be used to govern the conduct of Board meetings in the absence of a controlling Standing Rule, Regental Bylaw or Policy.

SECTION 9. **Expenses.** Article VII, Section 10, of the Nebraska Constitution and Neb. Rev. Stat. § ~~84-104~~ provide that members of the Board of Regents shall receive no compensation, but may be reimbursed actual expenses incurred in the discharge of official duties. ~~Travel, personal maintenance and secretarial e~~Expenses, including travel, food, and lodging, incurred in the performance of official duties shall be reimbursed in accordance with Neb. Rev. Stat. §§ ~~84-306.01~~ 81-1174 to 81-1178~~4-306.05~~ and University of Nebraska policy; provided, under no circumstances shall ~~travel, personal maintenance or secretarial~~ expenses incurred in connection with any campaign by a Board member for re-election to the Board be considered as expenses incurred in the performance of official duties.

SECTION 10. **Board Member Requests for Reports.** Requests by individual Board members for the preparation of any oral or written report or for the compilation of any information (not already compiled) shall be made through and with the approval of the Chairperson of the Board or President of the university.