

# HIGH RISK TRAVEL PROCESS UNDER EM25 AND EM46

Travel to foreign countries of concern carries risk to health, security and intellectual property. The University of Nebraska wants to protect you and your work.

## Travel Authorization Request Submitted

Must be submitted at least eight weeks prior to travel date



## Supervisor/Business Center Approves Travel

And campus international office informs employee of higher risk



## Traveler Submits Higher-Risk Travel Petition



## Campus-Based Global Safety/Security Review and Travel Petition Review

By International Travel Risk Committee and Research Security



### EM 25 – University Sponsored Travel with Elevated Risk to Safety, Health or Security

Chancellor's Office Review:  
1) Approved, 2) Approved  
with Risk Mitigation or 3)  
Denied

### EM 46 – Institutional Activities with Elevated Institutional and Research Risk

Chancellor's Office makes  
recommendation to NU  
System leadership, who  
reviews and makes a final  
decision: 1) Approved or  
2) Denied, with appeal  
through Chancellor's Office  
if needed

## If Approved

Travel authorization is granted. Traveler completes pre-travel threat awareness training and, after travel, a post-travel questionnaire and written summary of activities.