Procurement Vision

Overarching strategy that will move University of Nebraska Procurement to a "strategic" partner, better positioned to collaborate and deliver consistent value. In this strategy we also outline opportunities for centralization, revenue enhancement, management and control and other efficiencies that we believe closely align with the vision of Procurement as a strategic partner. The naming of a CPO is the first step that will help drive the organizational transformation needed to position Procurement to drive the overall vision. This strategy establishes a framework for Procurement to be able to continuously provide additional savings in years to come.

Centralized Accounts Payable Centralized Vendor Record Management

Both of these strategies involve centralizing the four existing operations, whereby savings may be realized through standardization and consistency in policy and process enhancement.

Comprehensive Supplier Management Program

This strategy will develop innovative and new ideas that will enhance revenue, save dollars, and forge new directions with our suppliers primarily as it relates to electronic end-to-end processing of requisitions, purchase orders, and invoices.

eSHOP Maximization and Centralized Contract Management

This strategy acknowledges our need to maximize the University's significant investment in eSHOP. Best practices developed at each of the four campuses will be uniformly adopted and enforced in order to drive savings. Further, the strategy proposes that we purchase and implement the contracting module for eSHOP, and centralize the four existing operations; once again driving savings by consistency in policy and process.

Purchasing Card Strategy

Proposes a new direction for this method of procurement and drives savings through consistent application of policy; centralizing operation; and forging a University centric strategy with the supplier that generates our largest amounts of PCard purchases.

Reduce Desktop Printing

To be co-implemented with ITS.

This strategy reduces desktop printers and fax machines on all NU campuses by 85%. The print volume from the removed desktop printers will be directed to multi-function "biz hubs" offered through CPC programs already operating on all four campuses.

Reduce Cellular Devices

To be co-implemented with HR. This strategy will significantly reduce university-paid cell phone or data plan purchases and discontinue allowances/stipends for University employees by 90%.

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Reduce Manageable Food Spend

This strategy would establish a consistent University-wide policy on food and beverage spending which supports the institution's mission of educating students in and outside of the classroom.

Substitute Private Office Supply Brand

Recommend establishing "hard" substitution of name brand products with private-branded equivalents. Follows the same methodology as prescription of generics versus name brand medications in healthcare. The objective is to save money by enabling more economical purchasing choices of private branded equivalent office supplies, and where such low cost alternatives have no negative impact on their intended use.

Utilize "Smart Spend" for Lab/ Research Supplies

Recommend lower cost substitution of name-brand laboratory and research supplies with private-branded equivalents.The objective is to save money by enabling more economical purchasing choices of private branded equivalent laboratory and research supplies, and where such low cost alternatives have no negative impact on their intended use.

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Inbound Freight Management

The University of Nebraska System receives deliveries of product daily without the cost of shipping being previously negotiated; otherwise known as prepay-and-add freight. Suppliers typically charge the University carrier list price for these deliveries and are realizing a significant profit by marking up the shipping charges. An inbound freight management company works with these suppliers to utilize the University's heavily discounted freight contract when shipping products. The result is a savings over the supplier's prepay-and-add freight charges.

Equipment Management

The costs of maintaining capital equipment extend beyond the initial purchase and original equipment manufacturer warranty. At that point, an additional extended warranty or maintenance agreement is needed. Tracking assets covered under maintenance programs and ensuring full utilization of extended warranties can be a cumbersome task.

There are third party companies that can streamline the purchase of extended warranties on equipment as well as provide cost savings.

Centralize Vehicle Procurement and Maintenance

Supporting our need to travel between campuses and facilities is an important necessity and privilege that comes with a price. We believe that centralizing the management of the overall procurement budget, policies and fleet administration will have both short- and long-term benefits to the University.

Employee Reimbursement

Eliminate the purchase of goods directly by University employees, which require reimbursement to employees, including tax.

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