



COVID Protocol for NU Presidential Events

rev. 12.15.2020

Due to the COVID-19 pandemic, event protocol for Presidential events has been adjusted. Below is a list of health and safety measures that will be in place for the protection of our guests.

- **If you are feeling unwell, experiencing any symptoms of Covid-19, or have been exposed to anyone with Covid-19, please stay home.**
- In keeping with both UNL campus policy and the City of Lincoln Directed Health Measures, guests are required to wear a mask throughout the event. If guests do not bring one, we will have some available. All guests are expected to wear masks any time they are not eating or drinking.
- Some events may no longer include a cocktail hour. If a cocktail time is needed, a shorter duration will be encouraged (6:30 p.m. arrival with 7 p.m. dinner).
- We ask that guests distance themselves at least 6 feet apart from other guests when possible.
- Bartenders will take beverage orders to discourage large groups congregating at the bar and will serve the beverages to each guest.
- Food will be served by catering staff.
- Hand sanitizer will be available to all attendees and utilization is encouraged upon arrival and throughout the event.
- The event guest total will follow Lincoln's Directed Health Measures.
- Pre-set food items will be limited (i.e. salads and dinner rolls).
- Each attendee will have their own individual condiments (i.e. salt and pepper) to limit passing between guests of any kind.
- All staff, bartenders, and caterers working events will be masked. Additionally, bartenders and caterers will wear gloves throughout the event in serving both food and beverages.

Please note that while we have and will continue to make every effort to create a safe environment for our guests, we cannot create a completely risk-free environment. If you have any questions, feel free to contact Jenny Reeser, Director of Events, at jreeser@nebraska.edu or 402-472-1237.

Office of External Relations

Varner Hall | 3835 Holdrege Street | Lincoln, NE 68583-0745 | 402.472.2129 | nebraska.edu