

Posted: January 4, 2023

NU Travel News: January 2023

Travel training schedule for January 2023

The January training schedule has been posted to the [NU travel website](#).

- Concur training and non-travel expense overview
 - January 5
- Non-travel expense overview
 - January 11
 - January 17
 - January 26

Registration is not required.

Discount for Eppley Airport parking extended through 2023

The parking discount with Omaha Eppley Airport has been extended through 2023 for University employees.

- 25% off covered garages
- 33% off south economy lot

Reserve parking using discount code **UN2023** here: <https://reservations.parkoma.com>

The discount is available for business and personal travel by University employees. *Note:* the reservation must be made twelve hours in advance of parking, reserved using a University email address, and personal credit card (PCards are not accepted).

HOW TO USE YOUR RESERVATION DISCOUNT

| | | |
|--|---|---|
|  1 |  2 |  3 |
| Visit reservations.parkoma.com . Select your travel dates and times, add your promo code and search. From there choose your parking location, create an account or sign in. After you pay, add your reservation QR code to your digital wallet on your mobile device. | On your day of travel, arrive at the ParkOMA location on your reservation, and scan your QR code at the entrance. Choose a spot and park. For questions or assistance, please call 402-661-8260. | When you return to Omaha, use the same QR code to exit. A receipt will be emailed to you, or you can also login in to your account to access your receipt to turn in for travel expenses. |

Updates to the travel tiles in Firefly

The travel tile on the Firefly homepage has been renamed *Travel and Expense Reporting* and the Concur logo has been removed.



A new sub-tile has been added to distinguish between Firefly and Concur help documents.



United Perks for University travelers

University travelers receive added benefits when booking United Airlines through Concur, including Status Match offers and an agent on demand.

View the video and information here: <https://businesstravel.united.com/2881>



Concur profile: add frequent traveler programs

Travelers can add frequent traveler, driver, and hotel guest programs within their Concur profile. This allows the traveler to benefit from their frequent traveler programs while booking travel plans through Concur.