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NU Travel News January 2022

Benefits: Booking for Guests and Students via Concur

Any guest or student traveling for university business can take advantage of our contracted rates with the four major airlines (American, Delta, Southwest, and United), multiple hotel chains, and Enterprise/National car rental. Another advantage of booking through Concur/Fox World Travel is that if the traveler gets stranded, Fox can assist them with finding another flight. Contact the NU Travel Office if needing guest booking access in Concur. For more information, review the <u>benefits of booking with</u> Fox World Travel.

Airlines Offering Refundable Tickets

Several airlines are offering refundable tickets for approximately \$100 more than the nonrefundable fares. During COVID, this might be the route to take for guests, students, and NU travelers that are not 100% certain the trip will take place. Booking via Concur is strongly encouraged to track all tickets and when needed, expedite a refund to the cost center used for the airline ticket. Contact the NU Travel Office for more information.

Hilton Honors Program: Discounted Pricing

Members of the Hilton Honors frequent guest program can take advantage of special discounted pricing, just for being a Hilton Honors member. See <u>Join Hilton Honors Program</u> for further details.

Discount for Parking at Omaha's Eppley Airfield

University Travelers will receive a significant discount on parking at Omaha's Eppley Airfield from January 11 through March 15, 2022.

As one of ParkOMA's first online reservation system users, University of Nebraska travelers are being offered a special introductory rate of 50% off daily rates for your choice of walkable covered parking at the North Garage and South Garage or South Economy served with on-demand shuttle bus service. During the introductory period, that is just \$8 per day (regularly \$16) for North Garage and South Garage and only \$3 per day (regularly \$6) for South Economy.

The discount is available for business and personal travel for University employees. Flyer and instructions can be found <u>here</u>.

<u>Upcoming Training Sessions</u> (please check the training website as dates/times may change)

- February 10 2:00 4:00 p.m.
- March 22 1:30 3:30 p.m.
- April 21 10:00 a.m. noon

Employees may sign up for the university's travel listserv to receive up-to-date travel information here.