

NU Travel News December 2021

Delta Airlines to Suspend Service at Lincoln Airport

Delta Airlines will suspend service in and out of the Lincoln airport, Cody Wyoming and Grand Junction, Colorado effective January 10, 2022. Per a Delta spokesperson: "Due to ongoing travel demand impact from the pandemic, we have made the difficult decision to suspend Delta Connection service to these markets. We are working to re-accommodate customers with alternate plans or offer refunds as quickly as possible. We are grateful to all who supported this service throughout the years."

Unused airline tickets

All unused tickets will now be returned to the traveler's profile. If not exchanged within a year from date of purchase, the value of the ticket is at risk of being forfeited.

[Upcoming Training Sessions](#)

- January 18 10:00 a.m. - Noon
- February 10 2:00 - 4:00 p.m.

REMINDER 

Pre-trip Request

All Travelers are required to submit a Pre-Trip Request prior to each separate Travel Status instance, *except when using a Blanket Travel Authorization (BTA)*. The Pre-trip Request must be approved before travel arrangements are created, and travel commences. This includes Travel Status trips with no associated business expenses to the Traveler or University. The only exception to this Pre-Trip Request requirement is Travel Status trips that are between campuses (NCTA, UNCA, UNK, UNL, UNMC, and UNO) and/or other locations owned by the University (i.e., teaching, research, and Extension offices) with no related expenses or reimbursements to be paid by University Funds or University-Managed Funds. Lack of compliance could result in travel expenses being denied reimbursement.

Employees may sign up for the university's travel listserv to receive up-to-date travel information [here](#).
