

Procedures for Smudging in UN Systems-Lincoln Buildings

Purpose

This document outlines the general guidelines for performing Smudging within UN System buildings.

These standards will help promote a fulfilling and safe environment for students, staff, faculty, and visitors.

Smudging Definition: The burning of substances such as: sweet grass, cedar, tobacco, or sage.

*Any herbs, grasses, plant materials, or other substances which violate local, state, or federal law will not be permitted to be burned.

Scope

These general guidelines apply to University of Nebraska-Lincoln students living in approved University of Nebraska Housing units, or UN System owned properties.

Procedure

The following steps protect the safety of students, staff, faculty, and visitors before, during and after a Smudging Event.

1. The requesting party must fill out a Smudging Request Form. Email the completed form to buildsafe@nebraska.edu for processing 72 hours prior to a Smudging Event.
2. Prior to the Smudging Event, a "Smudging Notice" sign shall be placed on the door where the Smudging Event is to occur at least 24 hours before the Event.
3. Contact the Service Desk at least 72 hours prior to the event and provide details: Service Desk: 2-1550
4. During the Smudging Event, a "Smudging Notice" sign shall remain in place on the door where the Smudging is occurring. The sign shall remain on the door until any smoke in the room dissipates and is clear.
5. Non-combustible containers shall be used to burn sweet grass, cedar, tobacco, sage or other combustible materials.
6. As a part of the review and approval process, the NU System Fire Marshal or their designee will perform an in-person review of the space where the will be smudging taking place. This review will determine if there are any fire alarm or fire suppression devices in the area which

may be triggered and, if so, take appropriate measures to mitigate the possibility of a false alarm associated with the smudging process.

7. The smudger will provide all the materials needed. This includes the materials to be burned, a lighter, and a sufficiently large non-combustible (shell, metal, ceramic, etc.) container to contain the chosen materials to be burned within.

8. The smudger can smudge within their own residential space, including their individual room and any shared living areas within the residential space which the smudger and their roommates have mutually agreed upon. Smudging may also take place outside.

9. The smudger will place the materials to be burned in the container and ignite them. The materials must stay within or upon the container throughout the smudging event.

10. Following the smudging event, the smudger will be responsible for extinguishing and disposing of the burnt remains in a manner that is consistent with UN System fire safety policy/expectations.