

## FEE AND GENERAL CONDITIONS WORKSHEET

Cost Category	Fee & Overhead	General Conditions	Direct Costs	Comments
<b>Initial Review</b>	X			
<b>Home Office Expenses</b>				
Project Executive	X			
Home Office Overheads	X			
Business Development	X			
Training & Development	X			
Other	X			
Profit	X			
<b>Preconstruction Services</b>				
Project Manager/staff		X		
Estimating		X		
Scheduling		X		
VE		X		
Constructability Review		X		
Other		X		
<b>Construction Phase Staff</b>				
Project Executive			X	
Project Manager			X	
Superintendent(s)			X	
Project Engineer			X	
Safety Manager		X		
Estimators		X		
Schedulers		X		
Consultants		X		
Other		X		
<b>Administration</b>				
Accounting	X			
QC/QA	X			
Risk Management	X			
Legal	X			
HR	X			
Labor Relations	X			
Builders Risk Insurance			X	
Subcontractor Bonds			X	
Supplier Bonds			X	
Other			X	
<b>Jobsite Operations</b>				
Trailers/Job Office		X		
Telephones		X		
Cell Phones		X		
Radios		X		
Copiers/Fax/Office Equip		X		
Office Supplies				
Vehicles, Fuel, Maintenance				
Travel Expenses	X			
Document Reproduction		X		
Postage & Couriers		X		
Site Signage		X		
Drug Testing		X		
Temporary Toilets		X		
Water, Ice, Cups		X		
Dumpsters		X		
Licenses	X			
Permits			X	
Materials Layout			X	
Field Engineering and Equipment			X	
Surveying & Layout			X	
Temporary Utilities			X	
Interim Cleaning			X	
Final Cleaning			X	
Fire Protection			X	
Mobilization		X		
Demobilization		X		
<b>Total Fee/GC Estimate</b>	\$ -	\$ -	\$ -	
Place dollar amount where X is. Move to correct column if different from example.				
<b>TOTAL PRICE PROPOSAL</b>	\$ -			
(Fee + GC + Direct Costs)				