

UNIVERSITY OF NEBRASKA

CAPITAL PLANNING and DEVELOPMENT

PROGRAM STATEMENT OUTLINE PROCEDURES

UNFP 6.3.6.3

I. Reference and Application

- A. In cooperation with the Coordinating Commission for Postsecondary Education in 2001 and the Department of Administrative Services, State Building Division in 2005, the University of Nebraska developed a Program Statement Outline for all projects requiring Board approval.
- B. On November 7, 2008, the Board of Regents approved a policy for Capital Planning and Development.
- C. Application: The procedures apply to all Board approved capital projects.

II. Objectives and Limitations

The objective of these procedures is to provide the outline necessary to comply with Board Policy (RP-6.3.6) *Capital Planning and Development* in an agreed upon format with Nebraska Coordinating Commission and Department of Administrative Services.

III. Procedures

- A. All Program Statements shall conform to template UNFP 6.3.6.3.1, Program Statement Template.
- B. Additional procedures and documents to support assembly of the Program Statement Sections:
 - a. Section 8.G – UNFP 6.5.2.1.1 – 1 percent for Art Budget Verification Worksheet and UNFP 6.5.2.1 – Acquiring Works of Art for Construction Projects Procedures.
 - b. Section 6.B.1 – UNFP Space Guidelines for Space Use Codes and space assignment.
 - c. Section 9.B – UNFP 6.3.6.3.2, Probable Total Cost Format for Section 9.B.